

HEATH & HOLMEWOOD PARISH COUNCIL

MINUTES OF THE FULL PARISH COUNCIL MEETING HELD IN ST ALBAN'S CENTRE ON WEDNESDAY THE 9th OF MARCH 2011 AT 7.00 PM.

628-09/03/11 In attendance:

Cllrs Stone, (Chair), Bettney, Bond, Cornwell Ball, Hall, Slater, Sockett, Smith and Williams, Clerk K Steele, RFO Mike Buckle, Jo Taylor incoming RFO, Mr Hardy, Tom Hill, and Jonathan Jenkin from Planning Design Practice.

Agenda

Part One Non Exempt Information

629-09/03/11 Chair's Opening Remarks

The Chair welcomed all to the meeting and introduced Joanne Taylor to the meeting who would be taking over the RFO position from 1 April 2011.

630-09/03/11 Apologies for Absence

Apologies had been received from PCSO Harrison.

Resolved: To note.

631-09/03/11 Public Forum

There were three members of the public present. Mr Hardy, who had already presented his application to the Council. The Council is now willing to co-opt him onto the Council.

Tom Hill told the Council about the Fun Day to be held at St Alban's Centre on 9 July 2011. Tom advised there would be activities, stalls, football cage, a band in the evening. People so far involved were the Let's Connect Group, St Alban's, All Saints Church, local businesses, the police, youth club and the Abundant Life Church. The cost was estimated at approx £1,000. Councillors agreed to support the day and Cllr Williams advised she would involve the Village Games co-ordinator in it. Tom was asked to send a letter to the Council requesting a section 137 grant to be considered at the April meeting. The Chair thanked Tom for organising the day.

Mr J Jenkin was introduced from Planning Design Practice in Derby who was representing Hi Peak Property with plans for the former allotments off Heath Road. Mr Jenkin gave a detailed presentation on the plans (attached). Mr Jenkin advised that consultations were underway with Planning at NEDDC and consultation with the local police. Two play areas were planned along with allotment areas and a five a side football pitch. Discussions were made on the land and concerns on the impact on local schools. It was agreed that councillors would look at the plans and then return to the April meeting with comments and further discussion with a view to sending these to Mr Jenkin.

Resolved: Proposed: Cllr Stone, seconded: Cllr Cornwell Ball all voted in favour that Mr Hardy be co-opted on to the Parish Council. Mr Hardy then signed his declaration of acceptance of office witnessed by the Clerk and would return his signed code of conduct and register of interest to the Clerk.

632-09/03/11 Declarations of Interests

Cllr Stone declared an interest in Planning and Public Forum.

Resolved: To note.

633-09/03/11 Police Report and District/County Council Report.

County

Cllr Chapman was not present.

District Council

Cllrs Stone and Williams reported that there would be no increase in council tax for 2011/2012. Frontline services were being protected as a result of District Council's alliance with Bolsover DC. Complaints were raised about the grass verges on Bracken Avenue and fly tipping on Postman's Lane, Heath along with broken wooden fencing on the old Railway bridge. The Clerk was asked to contact District and County Council about these issues.

Police

The police had sent their apologies and the crime figures were discussed.

634-09/02/11 Pavilion Flood Damage – Report from the Clerk on progress of repairs and insurance claim

The Clerk advised repairs were almost complete. The builders had finished their work and the decorator had started redecoration. It was hoped that the work would be complete for the end of March. The Clerk would then send the final accounts to the loss adjuster for the insurance company to pay the claim net of VAT. The Clerk advised that Wellbro Developments had sent the invoice for all of the repair work and it was resolved to pay this bill and reclaim from the insurance.

Resolved: Proposed: Cllr Stone, seconded Cllr Williams, all voted in favour that the invoice for Wellbro Developments is paid and reclaimed from the insurance company.

635-09/03/11 To accept the Minutes of the February Meetings

The minutes of the full Council meeting held in February, and the minutes of the Human Resources Executive Committee held in February were accepted as a true record.

Resolved: Proposed: Cllr Smith, seconded: Cllr Bettney, that the minutes of the full Council meeting held in February be accepted as a true record, all voted in favour. Proposed: Cllr Cornwell Ball, seconded: Cllr Bond that the minutes of the Human Resources Executive Committee meeting be accepted as a true record, all voted in favour.

636-09/03/11 Report from the Clerk including action taken from previous meetings and correspondence received

Action Points:

1. Cllr Hall – Signed code of conduct and register of interests- received by the Clerk.

Resolved: To note.

2. Letter sent to local businesses re contribution towards the cost of hanging baskets. The Clerk reported that as of the date of the meeting TMAT had offered a contribution.

3. Website Provider – New updating plans. Cllr Stone reported that he had looked at

the quote and was recommending to Council that Plan L seemed to be the most viable in terms of saving money.

Resolved: Proposed: Cllr Stone, seconded: Cllr Williams, all voted in favour, to upgrade the parish website annual maintenance to Plan L. The Clerk to advise Mike Henson.

Correspondence

1. NEDDC – Volunteers required to participate in collection of water samples from the River Doe Lea.

Resolved: To note.

2. Adrian Flux Insurance – Renewal on Van at a cost of £497.00.

Resolved: Proposed: Cllr Stone, seconded: Cllr Cornwell Ball to accept the renewal quotation on the parish van, all voted in favour.

3. Mike Taylor – Chairman Chesterfield Cricket Club. Request to use Holmewood cricket ground on 31 July and 14 August 2011. NEDDC had agreed it along with Holmewood Cricket Club.

Resolved: Councillors agreed to the Chesterfield team using the pitch on these days, and to recharge to Chesterfield CC through NEDDC.

4. DALC – Reminder for Planning seminar on 11 June 2011.

Resolved: Cllr Stone, Williams and Smith had already expressed an interest in attending.

Late

5. Broxap – Quotation for seven seats in the parish at a cost of £389 each plus carriage.

Resolved: Proposed: Cllr Stone, seconded: Cllr Smith, all voted in favour, that the Clerk contacts Broxap to ask if any further discount could be received for a bulk order. The Parish Council had set a budget of £360 for each seat.

6. Wellbro Developments – Quotation for servicing and replacement showers. The Clerk advised a quote had been received for £1,247.66 for the servicing of the showers and an additional quote for £2,680.00 for the replacement of the showers.

Resolved: Proposed: Cllr Smith, seconded: Cllr Williams for the Clerk to obtain an additional quote, all voted in favour.

7. NEDDC – Planning Site Inspection 14 March 2011 for 10/01173/FL.

Resolved: Councillors to advise the Clerk if any wish to attend.

8. Parishioner complaint – broken glass in bus shelter. The Clerk advised a telephone call had been received from a parishioner advising her solicitor had told her to contact the Council over broken glass in a bus shelter in Holmewood, which had caused her daughter to cut herself over a weekend and have stitches at the hospital.

Resolved: Councillors resolved to see if anything further was received on the matter but to advise that a 24 hour cleaning service is not provided by the Council as staff do not work weekends.

9. CHART Newsletter – February 2011.

Resolved: To note.

10. Tenants Association – Meeting on 15 March at Holmewood Cricket Pavilion.

Resolved: Cllrs Williams, Stone and Hall to attend.

11. NEDDC – Focus Group meeting 21 March 2011.

Resolved: No councillor to attend.

12. Clerk resignation – to be taken under employee matters.

Resolved: To note under employee matters

Items for Information

DALC – General Circulars

Resolved: To note.

637-09/03/11 Accounts – Report from RFO.

The RFO discussed the accounts report for February advising that the cash balance at the end of February was £41,400. If all outstanding projects from this and prior years and the day to day running costs are as projected, then there will be £31,000 in reserves, which is £21,000 above the agreed amount. Section 137 expenditure committed or paid out in the first eleven months is £5,343.49. The unspent amount from the projects budget has now been absorbed into reserves. The RFO advised that the Council would end the year with slightly less than £31k in reserves. Councillors agreed to ring fence £20k of this amount towards the new community centre project. The RFO had received an additional bill for bus shelter for £320 which would be adjusted for the year end accounts. Councillors agreed that the current RFO should complete the year end accounts with the new RFO. The new community centre should be put on the May agenda.

Resolved: Proposed: Cllr Stone, seconded: Cllr Williams to accept the accounts for the eleven months ended 28 February 2011, and to accept the cash book payments for the end of February, all voted in favour. Proposed: Cllr Cornwell Ball, seconded: Cllr Williams, all voted in favour, to ringfence the £20k for the new community centre project and to pay the current RFO for completing the year end accounts, along with a payment to the incoming RFO of 5 hours at the proposed rate of pay to complete a handover of the accounts.

638-09/03/11 Planning

11/00141/FLH Construction of a 1.8m brick and panel wall around boundary at 5 Churchland Avenue, Holmewood for Mr S Walton.

11/00101/FL Erection of a single lightweight portal frame garage building at Holmewood Garage Services Holmewood for Mr McMillan.

11/00142/AMEND Application for non material amendment of planning approval

10/00972/FLH to widen proposed front dormer (conservation area) at Rose Cottage, Mansfield Road, Heath for Mr and Mrs Milne.

Resolved: To note, no objections.

Conditionally Approved:

10/011209/AD Application for advertisement consent for retention of two panels on 4.5m poles at Junction 29 Truck Stop Hardwick View Road, Holmewood for Mr Grainger.

639-09/03/11 Report from HR Executive Committee to full Council on the interviews for the new RFO and to meet the successful candidate

The interviews had taken place and Jo Taylor was the successful candidate. The Chair fully introduced Jo to the Council and advised that Jo would be the new RFO from 1 April 2011.

Resolved: Councillors welcomed Jo and said they looked forward to working with her.

640-0903/11 Report from Risk Register Committee. Proposal to adopt documents produced

The Clerk advised that Cllr Sockett had resigned from the Risk Register Committee. The Chair advised that the RRC had met and a working document had been produced which the Chair was proposing that the Council accepts. He further proposed that the Council should employ a Health & Safety professional to take it forward. There followed a lengthy discussion and it was felt there was sufficient skills in the Council to carry this forward without adding to public expenditure. The Chair then proposed that he would change the proposed recommendation of the Health & Safety and look at reforming a Risk Register Committee and see what skills councillors have got.

Resolved: Cllr Stone, proposed: Cllr Williams that the recommendations are changed to the document and the committee will be reformed at the April meeting.

The meeting then proceeded to a confidential item.