

# **HEATH & HOLMEWOOD PARISH COUNCIL**

## **MINUTES OF THE FULL PARISH MEETING HELD IN THE PAVILION ON WEDNESDAY THE 11th OF MARCH 2009 AT 7.00 PM.**

### **289-11/03/09 In attendance:**

Cllrs Stone, (Chair), Cane-Soothill, Cornwell Ball, Glasby, Slater, Smith, Sockett, Clerk K Steele, RFO M Buckle and PCSO Sweet.

### **Agenda**

#### **Part One Non Exempt Information**

##### **290-11/03/09 Chair's Opening Remarks**

The Chair welcomed everyone to the meeting.

##### **291-11/03/09 Apologies for Absence**

One apology had been received from County Councillor Chapman.

Resolved: To note.

##### **292-11/03/09 Public Forum**

One member of the public was present and this was Lisa Duffy from Macintyre who had come to the Council to advise that Macintyre were eager to get the Centre running again as a Community Centre. The Centre was used by Macintyre from 9-5 on weekdays. Lisa advised that the main hall could be used in the evenings if a caretaker was employed but at the moment there was no access at weekends. It had been suggested to hold youth discos at the Centre. Phase 2 of the building work was about to commence and a café was to be put in and it was planned to have themed coffee mornings. The main hall was still used by people playing bowls and the hall was marked out for use as a badminton court. Macintyre is to send a questionnaire out to the community to find out what they would like to see happening with the Centre.

Resolved: To note, the Chair thanked the member of public for attending.

##### **293-11/03/09 Election of Vice Chair**

Resolved: Proposed: Cllr Sockett, seconded Cllr Smith that Cllr Cane-Soothill, be elected as Vice Chair of the Parish Council, all voted in favour. Cllr Cane-Soothill duly signed his declaration of acceptance of office.

##### **294-11/03/09 Police Report and District/County Council Report**

###### **Police**

The February crime figures were discussed. There had been several burglaries in the parish and many nuisance calls from youths throwing snowballs at houses and cars. Several parishioners had complained that a few of the shop owners were parking their vehicles on the shop fronts for longer than the allotted 40 minutes. The police had warned the shop owners and fixed penalty notices had been issued to some vehicles. The Clerk had written to Cllr Chapman and North East Derbyshire Community Safety Partnership about the threat of parking on the pavements outside the shop fronts and

was awaiting their reply. PCSO Sweet advised a parishioner had contacted him about setting up a football team called Heath and Holmewood Parish Team.

### **District Council**

No report available.

### **County Council**

The Chair asked if two of the councillors could look at the form for the licence which is required to put up hanging baskets.

Resolved: Cllrs Sockett and Cane-Soothill to complete the form.

### **295-11/03/09 Declarations of Interests**

Cllr Sockett declared a personal interest in Planning.

Resolved: To note.

### **296-11/03/09 To accept the Minutes of the February Meetings**

The minutes of the full Parish Council meeting held in February and the minutes of the meeting held with Advance on 24 February 2009 and the minutes of the Searston Avenue Play Area Committee held on 25 February were accepted as a true record.

Resolved: Proposed: Cllr Stone, seconded: Cllr Cane-Soothill, that the minutes of the full Parish Council meeting in February be accepted as a true record, all voted in favour. Proposed: Cllr Stone that the minutes of the meeting with Advance be accepted as a true record, all voted in favour. Proposed: Cllr Stone, seconded Cllr Cornwell Ball that the minutes of the Searston Avenue Play Area Committee meeting be accepted as a true record, all voted in favour.

### **297-11/03/09 Report from the Clerk including action taken from previous meetings and correspondence received**

#### **Action Points**

1. The MUGA lights were now all working. JKE had replaced the fuses.
2. The Clerk advised Mr Hunter had accepted the Council award for 2009. It was agreed that as last year a certificate would be presented along with a cheque for £50 and a gift costing up to £50. The presentation would be made by the Chair at the Annual Parish Meeting on 13 May 2009.
3. The Clerk advised Council to review Standing Orders in view that the quorate was four and there were now three vacancies. It was agreed to leave the quorate at four and the Clerk to agenda the item in April.
4. The Clerk was asked to advise the Youth Service that the Community Centre may be able to be used and it was agreed to take no further action on the report provided by the Youth Service.
5. The Clerk was asked to order a dog bin at the end of Mornington Road, Holmewood

Resolved: The Clerk to action the above.

#### **Correspondence**

1. Rev Annette Love – Youth and Community Worker has been appointed.

Resolved: To note.

2. Quotations from L Carter, J Littlewood and Pugh Lewis for security fencing around Searston Avenue football pitch along with quotation for clearance of fly tipping on the football pitch for £390.62 plus VAT from District Council.

Resolved: Proposed: Cllr Cane-Soothill, seconded Cllr Smith to accept the quotation from District Council for the clearance of the fly tipping at a cost of £390.62 plus

VAT and to accept the quotation from Pugh Lewis for the security fencing at a cost of £3,329.00 plus VAT, all voted in favour. The Clerk to arrange for the fly tipping to be removed first and then to arrange for Pugh Lewis to install the security fence.

3. J Kirby – Proposed Formation of Bridleway Club. Request for section 137 grant funding.

Resolved: That the Clerk advise that the Council resolved not to donate a section 137 grant for this purpose.

4. NEDDC – Eastern Community Partnership and Safer Neighbourhood Team Meeting on Thursday 12 March 2009.

Resolved: To note, no councillors to attend.

5. NEDDC – Casual Vacancies – A letter advising that all three vacant seats can be co-opted.

Resolved: To note.

6. NEDDC – Land off Hunloke Road, Holmewood- Request for play area from local residents. The letter advises that the future use of the site was considered and it was resolved that District Council pursue the sale of the land and the adjoining site for residential development

Resolved: The Clerk to contact Cllr Williams for progress on investigations.

#### **Late**

7. Derbyshire Constabulary – Community Involvement Scheme.

Resolved: The Clerk to contact Inspector Waterfall to advise Cllrs Stone and Cornwell Ball wish to take part in the scheme.

8. NEDDC - Ethical Standards Committee meeting to be held on 19 March 2009.

Resolved: To note.

#### **Items for Information**

DALC – General Circulars

Clay Cross Community Police Consultative Group – Minutes of last meeting and agenda for meeting in April

Resolved: To note.

#### **298-11/03/09 Accounts – Report from RFO**

The RFO passed the accounts to all councillors. The RFO told the Council that the cash balance at the end of February is £36,327. If all outstanding projects are completed as projected, and running costs are as budgeted, the amount in reserves will be £7,471 which is £2,529 below the Council's agreed amount. Section 137 expenditure to date is £2,063.87 which leaves £4,951.13 left for the remainder of the year.

Resolved: Proposed: Cllr Sockett, seconded Cllr Glasby to accept the accounts for the eleven months ended 28 February 2009, and to accept the cash book payments for the end of February 2009, all voted in favour.

#### **299-11/03/09 Planning**

08/01110/FL Retention of repositioned stone boundary wall, erection of gate piers and timber gates and alteration and extensions including raising of roof ridge to existing garage (conservation area) at the Hollies, Main Street, Heath for H Sockett-application withdrawn.

08/00455/CA Retrospective application for conservation area consent for the demolition of garden wall to enable construction of repositioned garden wall at the

Hollies, Main Street, Heath, for H Sockett – application withdrawn.  
09/00114/CA Retrospective application for conservation area consent for the demolition of garden wall to enable construction of repositioned wall (revised scheme to NED08/00455/CA) at the Hollies, Main Street, Heath, for H Sockett.  
09/00113/FL Change of use of verge to domestic cartilage, retention of repositioned stone boundary wall, erection of gate piers and timber gates and alteration and extensions including raising of roof ridge to existing garage (revised scheme to NED08/01110/FL conservation area).  
09/00121/FL Advertisement content application for internally illuminated fascia sign and internally illuminated projecting sign at the Pharmacy, Heath Road, Holmewood, for Alliance Boots.  
09/00050/FL Erection of additional fencing consisting of mesh fencing up to 3.5m and timber fencing up to 2.4m (conservation area) amended plan at Hazlewood House, for Partnerships in Care.  
09/00188/FL Installation of air conditioning unit to rear of the pharmacy on Heath Road, Holmewood for A Chapman.

### **Planning Decisions Conditionally Approved**

08/00326/FL Change of use from retail shop to hot food takeaway including installation of kitchen extract flue at 28-30 Heath Road, Holmewood for Mrs K Wong.

Resolved: To note, no objections.

### **300-11/03/09 Parish Website – Proposal for Council agreement of website content to allow it to “go live”**

Cllr Cornwell Ball passed on thanks to the Clerk and RFO for their hard work on the website. The Clerk thanked Cllr Sockett for his assistance with the photos.

Resolved: Proposed: Cllr Sockett, seconded Cllr Cornwell Ball, to authorise the Parish Council’s website to “go live” provided that amendments be made to the councillors page to show the Chair and Vice Chair at the top of the page in bold and then councillors to follow in alphabetical order. Also female councillors to be shown as Chair and not Chairman of committees, all voted in favour. The Clerk to email Mr Henson with the amendments.

### **301-11/03/09 Provision of Grit Bins on Devonshire Terrace and Heath Common**

Cllr Sockett reported that he had asked residents where they would like a grit bin on Heath Common and had not yet received a reply. The Council discussed the request from the Manager at Independent Lifts and resolved to decline the request for a grit bin, but advise the company can order one at their own cost.

Resolved: The Clerk to write to Independent Lifts to advise them of the Council’s decision.

### **302-11/03/09 Proposal to accept recommendations from the Risk Register Committee for update of the Council Risk Register b/f from Clerk’s report in December, January and February**

It was agreed at the February meeting that the Risk Register Committee should meet to bring forward their recommendations. 95% of the document is complete leaving a further 5% for more scrutiny. With the resignation of Cllr Holland a new committee has had to be formed where Cllr Smith has filled the vacancy on the committee. The committee’s recommendation to the full Council is that further consideration be given

to the remaining 5% within 14 days.

Resolved: Proposed: Cllr Cane-Soothill, seconded Cllr Stone that Cllrs Stone, Smith and Sockett meet on either 17 or 18 March 2009 at 7pm to give further consideration to the document.

At this point of the meeting it was proposed by Cllr Stone and seconded by Cllr Cane-Soothill to suspend standing orders to allow the meeting to continue past 9pm, all voted in favour.

**303-11/03/09 Proposal to study CCTV quotation supplied from Advance for agreement – Request from Cllr Stone b/f from December, January and February Agenda. Report on meeting held with Advance and the Clerk, RFO and Chair’s visit to Advance Head Office to view the Medusa system**

The Chair outlined the viewing of the Medusa system and advised Council it was fantastic quality. Councillors were told that if the shopkeepers went for radio watch then it would cost the Council an additional £1,500 pa for the monitoring.

Councillors looked at the quotation and agreed to pursue option 6 £27,314.00. The Chair advised that there was £21,500 funding arranged for a camera on Devonshire Terrace and near the MUGA. The Council agreed to fund the difference between the funding and the total cost. Councillors agreed to one CCTV camera on Devonshire Terrace, near Independent Lifts, one on the post at the bottom of the Memorial Gardens and the other on a post at the bottom of the car park on Old Colliery Lane.

Resolved: Proposed: Cllr Stone, seconded Cllr Cane-Soothill, that subject to current funding arrangements the Parish Council is happy to meet it’s obligation agreed at the total cost of the PTZ CCTV cameras less the funding amount, all voted in favour. The Clerk was instructed to reply to Gordon Booth advising that the Parish Council will provide the difference between the two figures to Advance and will pay on production of invoice and completion of work and to advise the Council had chosen the location of the Cameras and that work could not commence until after the 14 days notice to remove equipment given to WDSI. The Clerk was also instructed to send an email and letter by registered post to WDSI advising that the Council has a new supplier and as all previous correspondence has not been answered we give them 14 days to remove their equipment or the Council’s new supplier will remove it and charge the costs to WDSI.

**304-11/03/09 Proposal to consider raising the Section 137 Grant Limit from its current limit of £250 per local group per year**

Resolved: Proposed Cllr Smith, seconded Cllr Cornwell Ball to raise the section 137 grant limit to up to £500 for local groups in the parish once a year, all voted in favour.

**305-11/03/09 Proposal for Parish Council to support the re-instatement of the red phone box for decorative purposes at the junction of Main Road with Wilson Lane**

The Council agreed that if Heath Village Community Association wished to purchase a red phone box, the Parish Council would support the project. Councillors agreed that any maintenance costs and call outs would have to be administered by the Heath Village Community Association.

Resolved: Proposed: Cllr Cane-Soothill, seconded Cllr Sockett that the Parish Council is happy to support the project to enable permitted development rights, all voted in favour.

**306-11/03/09 Update on Searston Avenue Play Area Project – Update from Cllr Cornwell Ball**

The Council was told that the figures for the funding for the project had been double accounted for. The Parish Council has access to £11,200 which is £5,000 from Rykneld Homes, £3,200 from the Section 106 grant held by District Council and £3,000 from the feasibility study.

Resolved: Cllrs Cornwell Ball and Stone along with the Clerk to meet on 17 March to complete the funding application forms.

The meeting then proceeded to a confidential item.