

HEATH & HOLMEWOOD PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD AT THE PAVILION, HEATH
ROAD ON WEDNESDAY 14TH DECEMBER AT 7.00 PM.

723/14/12/2011 In attendance:

Cllrs Stone, Hall (arrived at 7.20pm), Slater, Smith, Hardy, Williams, Bettney, Clerk Karen Howe and RFO Joanne Taylor.

Agenda

724/14/12/2011 Apologies for Absence

Cllr Cornwell Ball and Chapman

725/14/12/2011 Variation of Order of Business

726/14/12/2011 Declarations of Interests

Cllr Stone declared an interest in Planning.

Cllr Smith declared an interest in Planning.

Resolved to note.

727/14/12/2011 Public Speaking

No public were in attendance.

The Parish Council was advised by Cllr S Hall that several residents had requested additional dog bins within the Parish.

Police

No Police were in attendance; therefore the Parish Clerk presented the crime report to the Parish Council. The Parish Council was also advised that a Parish mobile phone had been purchased for the local police officers. The mobile number was circulated at the meeting.

District

The Parish was advised that the shared procurement may be extended to include, Mansfield and Ashfield District Councils to help generate further savings. An update was given on the Mortgage Rescue Scheme which is available (4 cases were allocated for 2011/2012). With the housing benefit changes that are to take place during the coming years, Cllr Williams advised that in the current financial climate the Parish Council may wish to invite the Credit Union to a meeting in the New Year to provide a short presentation on the service they provide to local residents.

County Council

Cllr Chapman was not in attendance, no update received.

728/14/12/2011 To accept the Minutes of the meeting held on 10th November 2011

The minutes of the full Council meeting held in November were accepted as a true record.

729/14/12/2011 To confirm the Non-Confidential Minutes of the Human Resources Committee held 10th November 2011

The minutes of the Human Resources Committee meeting held in November were accepted as a true record.

730/14/12/2011 To confirm the Non-Confidential Minutes of the Finance held 7th December 2011

The minutes of the Finance meeting held in December were accepted as a true record.

731/14/12/2011 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded.

No items to be excluded.

732/14/12/2011 Chairman's Announcements

Cllr Stone thanked everyone for attending and helping out at the Christmas Event, with thanks to the Clerk for all her hard work organising the event at such short notice. **Resolved** to donate the £28.00 Christmas Event Raffle monies to NEDDC Chairman's appeal.

733/14/12/2011 Report from the Clerk including action taken from previous meetings and correspondence received

Action Points:

- (a) Thank you letter received – Living hope project - noted
- (b) 2012 Meeting dates set – circulated and noted

Chairman's Signature _____ **Date** _____

- (c) All website, telephone, email and postal correspondence – all matters dealt with - noted
- (d) Trust Security Systems – Annual service and maintenance carried out – nothing to report -noted
- (e) Christmas Event – all arrangements in place – Feedback – This event had been a great success and an excellent Benchmark for coming years.
- (f) First Aid Training – Clerk and Parish Caretaker now both qualified for emergency first aid at work for a 3-year period - noted
- (g) Grit Bin Update – a new grit bin is now in situ – Church Lane, Heath – telephone call of thanks received - noted
- (j) Searston Avenue Update – The clerk circulated a letter that would be sent out to local residents, the Council agreed that this is an excellent idea.

Items for Discussion:

- (a) Pavilion Alterations – Several companies had expressed an interest in the alteration works. However, only 1 company had submitted a quote in time. **Resolved** to award the contract to J W Andrew’s Builders Ltd.
- (b) Fixed wiring testing – Pavilion – Following on from the portable appliance testing earlier on in the year it was **Resolved** arrange for the fixed wiring testing to be completed as a matter of urgency.
- (c) Pavilion outside lighting – 2 quotes had been submitted for the additional outside lighting – **Resolved** to award the contract to JKE Ltd.
- (d) War Memorials (Cllr P Williams) – a request for the Parishes war memorial to be registered on a national database.
- (e) Annual awards – The Chairman asked for any feedback on nominations for the 2012 annual awards for the January meeting.
- (f) Co-option – **Resolved** to continue campaigning to fill this vacancy.
- (g) Website campaign – The clerk presented a new poster that would help promote the Parishes website – **Resolved** to place these posters around the Parish.

Items for Information:

- a) Consultation on draft green space strategy - noted

Dalc

Circulars - 55/2011, 56/2011, 57/2011, 58/2011, 59/2011 & 60/2011

(Already circulated)

Resolved to note

734/14/12/2011 Accounts – Report from RFO.

- (a) Report from the RFO (already circulated)

RFO circulated the Finance Report, including the bank reconciliation, receipts and budget monitoring information for December for any comments. **Resolved** Councillor’s agreed to accept the accounts for the month of December 2011, the necessary cheques were signed and a copy of the report will be filed with the minutes. It was also **Resolved** to give the RFO delegated powers up to the value of £500 for finance payments including salaries and expenses. An email will be sent to the Chairman for approval for audit purposes.

- (b) Precept 12/13

The minutes of the Finance/Precept meeting held on Wednesday 7th December were circulated to full Council. It was resolved that the precept for 2012/2013 will remain at 94,250, with the Parish Council committing to a number of projects for 2012/2013. These will include the CCTV camera for Searston Avenue and a new piece of teenage play equipment for Heath play area.

735/14/12/2011 Planning

Planning (schedule to be circulated at the meeting of any planning decisions/applications) **Resolved** to note and file a copy with the minutes of the meeting.

11/01027/FL – St Albans Parish Council – Proposed extension to facilities including 3 meeting rooms, entrance and waiting area, lobby and external canopy porch area. It was **Resolved** that a comment should be submitted to NEDDC regarding the possibility of reduced parking at this facility.

11/00804/OL – Allotments, Masefield Avenue – Amended Plan submitted – **Resolved** no further comments at this time. Councillors given copies of the information and advise on obtaining the documents from the website.

Chairman’s Signature _____ **Date** _____