

# **HEATH & HOLMEWOOD PARISH COUNCIL**

## **MINUTES OF THE FULL PARISH COUNCIL MEETING HELD IN THE PAVILION ON WEDNESDAY THE 14th OF APRIL 2010 AT 7.00 PM.**

### **485-14/04/10 In attendance:**

Cllrs Cornwell Ball, (Acting Chair), Bettney, Bond, Slater, Sockett, Williams, Clerk K Steele and RFO M Buckle.

### **Agenda**

#### **Part One Non Exempt Information**

### **486-14/04/10 Nomination of Chair for the meeting**

Proposed: Cllr Williams, seconded: Cllr Slater that Cllr Cornwell Ball be nominated as Chair for this meeting, all voted in favour.

### **487-14/04/10 Chair's Opening Remarks**

The Chair welcomed all to the meeting.

Resolved: To note.

### **488-14/04/10 Apologies for Absence**

Apologies had been received from Cllrs Glasby, Smith and Stone, and PC Rawlinson.

Resolved: To note.

### **489-14/04/10 Public Forum**

There were no members of the public present.

Resolved: To note.

### **490-14/04/10 Declarations of Interests**

The Clerk declared a personal interest in item 10 Searston Avenue – provision of hot food van and the RFO declared a personal interest in the purchase of the chairs.

Resolved: To note.

### **491-14/04/10 Police Report and District/County Council Report.**

#### **Police**

The crime figures for March had been circulated.

Resolved: To note.

#### **District Council**

Cllr Williams advised that the election had been called for 6 May 2010.

Resolved: To note.

### **492-14/04/10 To accept the Minutes of the March Meetings**

The minutes of the full Parish Council meeting held in March and the minutes of the Searston Avenue Play Area Committee meeting held in March were accepted as a true record.

Resolved: Proposed: Cllr Sockett, seconded Cllr Williams, that the minutes of the full Parish Council meeting held in March be accepted as a true record, all voted in favour. Proposed: Cllr Williams, seconded Cllr Cornwell Ball, that the minutes of the Searston Avenue Play Area Committee meeting be accepted as a true record, all voted in favour.

#### **493-14/04/10 Report from the Clerk including action taken from previous meetings and correspondence received**

##### **Action Points:**

1. DALC – The advice given from DALC on the Chair of the Parish Council giving a report from District Council is; there is no conflict as long as the councillor makes it clear at the meeting, which role they are speaking under.
2. DALC – New Model Standing Orders. To be carried forward to the May agenda as Cllr Cane-Soothill was absent.
3. Drainage on the playing fields- The Clerk reported that three companies had been contacted who specialised in this area, two had not returned the call, one said it was too far away. Cllr Sockett to investigate and arrange for someone to give the Council a quote.
4. Business Advisor – Cllr Cornwell Ball – carry forward to May meeting.

##### **Correspondence**

1. Mr Allsop – War Memorial Remembrance Books. A letter advising the books are ready up to any final adjustments after the deadline of 31 May 2010 and to advise Mr Allsop's pleasure in being involved in the project.

Resolved: To note, the Clerk has already emailed Mr Allsop advising that the next committee meeting will be held on Monday 7 June 2010.

2. St John's Ambulance – Request for section 137 grant.

Resolved: The Clerk to reply advising that the criteria for section 137 grants is set for local groups in the parish of Heath & Holmewood to benefit, so on this occasion a donation cannot be made.

3. DCC – Licence for hanging baskets. The Clerk reported the hanging baskets had been approved by DCC and a quotation for a total cost of £725.00 had been received from Richard's Nurseries.

Resolved: Proposed: Cllr Williams, seconded Cllr Sockett that the Clerk order the hanging baskets from Richard's Nurseries, all voted in favour.

4. Let's Connect Project – request for section 137 grant to help towards the cost of a day trip for the community. .

Resolved: Proposed; Cllr Williams, seconded Cllr Bond to donate a section 137 grant of £250 to Let's Connect, all voted in favour. The Clerk to advertise the section 137 grants on the noticeboards and to contact local groups.

5. NEDDC – Supply of School Milk to cease from the end of July 2010.

Resolved: To note.

##### **Late**

6. Josie Davies Rykneld Homes – Litter inspection and request for litter bins along the footpath at the bottom of Queensway.

Resolved: Proposed: Cllr Williams, seconded Cllr Sockett, the Clerk to order one from NEDDC for the top of Dukes Close, all voted in favour.

### **Items for Information**

DALC – General Circulars

NEDDC – Eastern Community Partnership and Safer Neighbourhood Team Meeting  
30 March 2010 – Agenda for meeting and minutes from 8 December meeting.

Resolved: To note.

### **494-14/04/10 Accounts – Report from RFO.**

The RFO passed the accounts to all councillors. The RFO discussed the accounts for March and told the Council that the cash balance at the end of March is £23,225. The RFO reported that if all outstanding projects are completed as projected, and running costs are as budgeted, the amount in reserves will be £30,614 which is £20,614 above the Council's agreed amount. The RFO reminded councillors that a total of £10,056 from the general projects budget has been spent, which leaves £9,944 to be spent before the end of March 2010. Any shortfall in spend will be carried into the next financial year. The RFO reminded councillors that he would start preparing the precept for 2011/2012 in June and all councillors are invited to present projects to the Council. Councillors discussed the idea of a new community centre project.

Resolved: Proposed: Cllr Williams, seconded Cllr Sockett, to accept the accounts for the twelve months ended 31 March 2010, and to accept the cash book payments for the end of March, all voted in favour.

### **495-14/04/10 Planning**

10/00208/FLH Construction of first floor extension over double garage (conservation area) at 8 Heath Common for Mrs K Smith.

Resolved: To note, no objections.

10/00290/FL Application to vary condition 4 of planning approval 09/00643/FL to allow installation of gates on the boundary (conservation area) at land adjoining the north side of Ledum House Heath for Mr Aram.

### **Planning Decisions Conditionally Approved:**

10/00096/FLH Retention of detached garage to the rear (revised scheme of NED 07/01522/FL) at 65 Moorland Drive, Heath for Mrs E Cooper.

09/01066/FL Variation of conditions one and two of 08/01225/FL to allow traders to arrive at 10am instead of 11am and three inflatables to be on site at approved car boot sales at Twin Oaks Motel, Church Lane, Heath for Mr Snow.

Resolved: To note.

### **496-14/04/10 Update on Searston Avenue Play Area and Open Day Event – Report from Cllr Cornwell Ball. Proposal to increase funding for Open Day Event**

The Chair asked for it to be noted in the minutes that the Clerk had done a lot of hard work on the play area and planning and organising the open day event. It was agreed that the winner of the poster design would open the park and perform the ribbon cutting ceremony, the Clerk to contact the parents to ask permission. The Clerk was asked to contact the caterer to agree catering for 300 people in total. The Clerk advised that a voucher system would be in place for free food. Councillors agreed to allow an additional £450 for food for the day, depending on whether the full 300 vouchers were used. The next committee meeting was scheduled for 15 April 2010. It was agreed that the caretaker should litter pick the areas and be present on the day to assist the Clerk. Council agreed to pay the Clerk and caretaker for the additional hours

they would be working on Saturday 24 April 2010.

Resolved: Proposed: Cllr Williams, seconded Cllr Sockett to pay staff additional hours for working on Saturday 24 April at the event, and to agree additional charge for the catering costs, all voted in favour.

**497-14/04/10 Update on progress from the War Memorial Committee – Report from Cllr Sockett.**

The Council was advised that the plaques had been ordered from Hoult's Memorials and the next committee meeting was planned for Monday 7 June 2010. The Clerk advised that as yet no members of the public had contacted the Council about the published names. Council agreed to provisionally book Rev Love for the dedication service, it was agreed to book a Sunday in October. The Clerk would contact Rev Love to see which dates she was available and once this had been established to arrange a brass band to attend.

Resolved: Proposed: Cllr Sockett, seconded: Cllr Cornwell Ball that the Clerk provisionally book Rev Love for a Sunday in October for the dedication service, all voted in favour.

The meeting then proceeded to a confidential item.