

# **HEATH & HOLMEWOOD PARISH COUNCIL**

## **MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL HELD IN ST ALBAN'S CENTRE ON WEDNESDAY THE 13th OF MAY 2009 AT 7.00 PM.**

### **329-13/05/09 In attendance:**

Cllrs Stone, (Chair), Cane-Soothill, Cornwell Ball, Smith, Sockett, Williams, Clerk K Steele, RFO M Buckle, PC Allcock, PC Rawlinson, PCSO Sweet and one member of the public.

### **Agenda**

#### **Part One Non Exempt Information**

### **330-13/05/09 Chair's Opening Remarks**

The Chair welcomed everyone to the meeting.

### **331-13/05/09 Apologies for Absence**

Apologies had been received from Cllrs Chapman, Glasby and Slater.

Resolved: To note.

### **332-13/05/09 Election of Chair for 2009/2010**

Resolved: Proposed: Cllr Williams, seconded Cllr Cornwell Ball that Cllr Stone be elected as Chair for 2009/2010, all voted in favour.

### **333-13/05/09 Election of Vice Chair for 2009/2010**

Resolved: Proposed: Cllr Stone, seconded Cllr Sockett that Cllr Cane-Soothill be elected as Vice Chair for 2009/2010, all voted in favour.

### **334-13/05/09 To Receive the Chair and Vice Chair's Declarations of Acceptance of Office**

Resolved: The Clerk received the Chair and Vice Chair's Declarations of Acceptance of Office.

### **335-13/05/09 Declarations of Interests**

Cllr Sockett declared an interest in Planning.

Resolved: To note.

### **336-13/05/09 To Elect Members to Nominated Committees**

The Risk Assessment Committee would remain as Cllrs Stone, Sockett and Smith, the Human Resources Executive Committee would remain as Cllrs Cane-Soothill, Cornwell Ball and Stone. The Searston Avenue Play Area Committee members would remain as Cllrs Cornwell Ball, Slater, Stone and Williams.

Resolved: Proposed: Cllr Williams, seconded Cllr Stone that the above councillors be re-elected to their nominated committees, all voted in favour.

**337-13/05/09 Public Forum – To include Andy Moran (Youth and Community worker)**

Andy Moran did not attend the meeting but one member of the public did attend to inform the Parish Council of the new secretary for the Allotments Association.

**338-13/05/09 Police Report and District/County Council Report**

**Police**

The April crime figures were discussed. It was noted that nuisance crime was very low. The success of the “Say no to drugs” campaign, which had been supported by the Parish Council was noted.

Resolved: The Clerk to write to Chief Superintendent Flint with a copy to Chief Constable Creedon to advise that the Parish Council would like to congratulate the Holmewood and Heath Beat Team on their recent success and hardwork in the parish.

**District Council**

Councillors were advised of the Development Framework Core Strategy Issues document which included elements of the parish. The Parish Council is required to respond by 26 June 2009.

Resolved: The Clerk to put this item on the June agenda for full discussion and agreement on the response.

**County Council**

No report available, Cllr Chapman attended the annual parish meeting but had to leave before this meeting took place.

**339-13/05/09 To accept the Minutes of the April Meetings**

The minutes of the full Parish Council meeting held in April and the minutes of the Searston Avenue Play Area Committee Meeting held on 22 April 2009 and the minutes of the Extra Ordinary Meeting of the Parish Council held on 27 April 2009 were all accepted as a true record.

Resolved: Proposed: Cllr Williams, seconded: Cllr Cane-Soothill, that the minutes of the full Parish Council meeting in April be accepted as a true record, all voted in favour. Proposed: Cllr Stone, seconded Cllr Williams that the minutes of the Searston Avenue Play Area Committee Meeting held on 22 April 2009 be accepted as a true record, all voted in favour. Proposed: Cllr Stone, seconded Cllr Cane-Soothill that the minutes of the Extra Ordinary Meeting of the Parish Council on 27 April 2009 be accepted as a true record, all voted in favour.

**340-13/05/09 Report from the Clerk including action taken from previous meetings and correspondence received**

**Action Points**

1. A litter bin has been ordered and will be placed near the Heath Estate footpath between Bracken Avenue and Fern Close.
2. The security fence has been placed on the Searston Avenue football pitch.
3. Installation of Hanging Baskets and information sent to Clerk about flower tubs. The Clerk to contact Community Safety Partnership to advise that the Parish Council had not agreed to providing plants for the tubs outside the shop fronts in Holmewood as they were on private land. The Clerk to ask shopkeepers if they would be willing to encourage sponsorship of the flower tubs.
4. Update on CCTV – Installation has been delayed slightly due to some technical

difficulties with aeriels etc.

Resolved: To note the above.

### **Correspondence**

1. NEDDC – Development Framework Core Strategy Issues and Options – Response required from Council by 26 June 2009

Resolved: The Clerk to put this as a full agenda item in June as the Council felt it needed more discussion before a response was drafted.

2.DCC Scott Wilson Ltd – B6039 Holmewood Speed Limit Review. Proposed reduction along B6039 and A6175 Holmewood from 40mph to 30mph. Invitation for comments from the Parish Council.

Resolved: The Clerk to reply advising the Council supports the reduction in speed limits along these routes from 40mph to 30mph. The Clerk to also enquire if the B6039 further along towards Hardstoft is under consideration to be reduced from 60mph to 50mph.

3. NEDDC – District/Parish Liaison Group next meeting 24 June 2009.

Resolved: The Clerk and Chair are unable to attend. The Clerk to notify District Council accordingly.

4. Sgt Rawlinson – request for Parish Council Youth Diversionary Officers.

Resolved: The Clerk to advise that parish councillors think the idea is good but they do not feel it is their role. The Clerk to email Sgt Hagues to advise.

5. NEDDC- House to House Collection Application for Rainbow Children’s Hospice.

Resolved: to note, no objections.

6. Holmewood Cricket Club – Request for drainage problem to be addressed on the playing field at the rear of the Pavilion.

Resolved: To advise The Cricket Club that the Parish Council is currently seeking advice on the issue. Proposed: Cllr Cane-Soothill, seconded Cllr Smith that the Clerk should contact Pugh Lewis for advice, all voted in favour.

7. Allianz Cornhill – Parish Council insurance renewal.

Resolved: Proposed: Cllr Stone, seconded Cllr Williams to renew the Parish Council’s annual insurance with Allianz Cornhill at a premium of £4,399.02

### **Items for Information**

NEDDC – Members Code of Conduct Presentation

DALC – General Circulars

NEDDC – European Parliamentary and DCC 4 June 2009 – Notices of Election

Equality and Human Rights Commission

Viridor Credits- Application for Searston Avenue Holmewood

Resolved: To note.

### **341-13/05/09 Accounts – Report from RFO**

The RFO passed the accounts to all councillors. The RFO told the Council that the cash balance at the end of April is £71,065. If all outstanding projects are completed as projected, and running costs are as budgeted, the amount in reserves will be £11,904 which is £1,904 above the Council’s agreed amount. Section 137 expenditure to date is £715. The RFO reminded councillors that the precept planning document was under preparation and asked all councillors that if there were any projects they would like to be considered then it would be preferable for him to receive plans and costings. The Council thanked the RFO for all of his hard work over the last year. The RFO then presented the annual accounts for the year ended 31 March 2009, advising

Council that the Internal Auditor had passed the accounts with no issues on accounting or procedural matters. The Council thanked the RFO and Clerk for their work in ensuring the accounts were passed and they agreed to approve the accounts and send the return to the External Auditor.

Resolved: Proposed: Cllr Williams, seconded Cllr Cornwell Ball to accept the accounts for the one month ended 30 April 2009, and to accept the cash book payments for the end of April, all voted in favour. Proposed: Cllr Smith, seconded Cllr Sockett that the Parish Council approves the accounts for the year ended 31 March 2009, and sends the annual return to the External Auditor, all voted in favour. The Clerk to display the notices announcing electors rights to inspect the accounts.

### **342-13/05/09 Planning**

09/00208/FL Erection of security lighting scheme consisting of 5 perimeter lights on 5 metre high posts and the installation of an ANPR camera mounted on existing post at the main entrance at Junction 29 Truckstop Ltd, Hardwick View Road for Mr Grainger.

09/00328/FL Loft conversion and two storey extension to rear at Clovelly, Tibshelf Road, Holmewood for Mr Swain.

### **Planning Decisions Conditionally Approved**

08/00050/FL Erection of additional fencing consisting of mesh fencing up to 3.5m and timber fencing up to 2.4m (conservation area amended plan) for Partnerships in Care Ltd at Hazlewood House, Heath .

09/00114/CA Retrospective application for conservation area consent for the demolition of garden wall to enable construction of repositioned garden wall (revised scheme to NED08/00455/CA) at the Hollies, Heath for Mr Sockett.

09/00121/AD Advertisement consent for internally illuminated fascia sign and internally illuminated projecting sign at the Pharmacy, Heath Road, Holmewood for Alliance Boots.

09/00113/FL Change of use of verge to domestic curtilage, retention of repositioned boundary wall, erection of gate piers and timber gates and alteration and extensions including raising of roof ridge to existing garage, (revised scheme to NED08/01110/FL) at the Hollies, Heath for Mr Sockett.

09/00188/FL Installation of air conditioning unit to rear at the Pharmacy, Heath Road, Holmewood for Alliance Boots.

09/00068/FL Retention of raised rear garden level with retaining wall, stone boundary wall and fence screening and associated planted screening to the rear at plot 4 for Mr Littlewood at Heathfield House, Mansfield Road, Heath.

09/00165/FL Construction of smoking shelter detached from the main building at Junction 29 Truckstop Ltd, Hardwick View Road, Holmewood for M Grainger.

Resolved: To note, no objections.

### **343-13/05/09 Update on Searston Avenue Play Area Project – Report from Cllr Cornwell Ball**

Councillors were told that two applications had been completed for the funding. Viridor which was to be presented to the Board on 19<sup>th</sup> of May. The Clerk advised that the Viridor application had resulted in around 12 action points for the Clerk to find out responses to and this had meant the Clerk had had to put many things on hold to achieve the tight deadlines. An Extra Ordinary meeting had been called as one of the questions raised by Viridor was the time length of the lease of the land on

Searston Avenue. The Clerk had discovered that the play area and football pitch was only an annual tenancy agreement and the Parish Council needed to meet to request at least a 15 year lease before Viridor would consider the application. The Extra Ordinary meeting on the 27 April 2009 resolved that the Council would request the annual tenancy agreement be changed to a 15 years lease. The Clerk advised a written request had been sent and the Clerk had spoken to the Principal Valuer at County Council who had advised that the process had begun, but may be lengthy. The Derbyshire Youth Council bid was to be dealt with by one of our local representatives. There was also the Playbuilder's fund which District Council would be dealing with and that was a potential sum of £50k. A condition of the funding is that the Parish Council has to display that there has been a public consultation of local residents. It was decided that the councillors should engage in a door knocking exercise. All councillors would complete this before the next Searston Avenue Play Area Committee on the 8<sup>th</sup> of June 2009 and would ensure that all completed consultation forms are returned to the Clerk before the 5<sup>th</sup> of June 2009. Cllr Cornwell Ball asked for the Council's thanks to be minuted to the Clerk for all the extra time consuming work the Clerk had put into this exercise.

Resolved: The Clerk to await the decision of Derbyshire County Council on the 15 years lease and to collate the consultation forms. The Clerk to arrange the next Searston Avenue Play area Committee meeting for the 8<sup>th</sup> of June 2009 at 7pm.

**344-13/05/09 Updates from Risk Assessment Committee and Human Resources Executive Committee – Reports from Cllrs Sockett, Smith and Cane-Soothill**

Councillors were advised that the HSE had been contacted by the Risk Assessment Committee and it was established that risk assessments were required but not method statements. It was agreed that once the Human Resources Executive Committee had met the Risk Assessment Committee would meet afterwards. The Clerk and caretaker had provided the Risk Assessment Committee with job descriptions and lists of their duties.

Resolved: The HR Executive Committee to meet on Tuesday 19 May 2009 at 6.30pm. The Risk Assessment Committee to meet on Tuesday 26 May 2009.

**345-13/05/09 Quotations from three suppliers on lawn mowers required by the caretaker. Proposal to purchase new lawn mower**

Councillors studied the three quotations the caretaker had received from Littlewoods, Van Gemerens and Storforth Lane. The caretaker preferred the Toro model and it was agreed to make a purchase of that model at a cost of £500 inc VAT. Cllr Smith to arrange with Littlewoods and the Clerk to order the mower.

Resolved: Proposed: Cllr Stone, seconded Cllr Smith to purchase the Toro model lawnmower at a cost of £500 inc VAT, all voted in favour.

**The meeting finished at 8.50pm as there were no confidential matters to discuss.**