

HEATH & HOLMEWOOD PARISH COUNCIL

4th November 2011

To: The Chairman and Members of Heath & Holmewood Parish Council.

Dear Councillor

You are summoned to attend the meeting of Heath & Holmewood Parish Council to be held at 7.00pm on Thursday 10th November 2011, at the Pavilion, Heath Road, Holmewood, S42 5RB (Any apologies please telephone the Clerk on 01246 857261)

Yours sincerely,

Karen Howe

Clerk to the Council

Agenda

PART I – NON CONFIDENTIAL INFORMATION

1. To receive apologies for absence
2. **Variation of Order of Business**
3. Declarations of Members Interest.
Please note:-
 - a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)
 - b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests will be read out from the Declaration Sheet, Members will be asked to confirm that the record is correct.

4. Public Speaking (10 Minutes)
Please note:-
 - a) A period of note more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of the item)
 - (b) If the Police Liaison Officer, a County Councillor or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
 - (c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do at this stage.

Short Presentation – Sarah Terry – Careers Sitting Service

Introduction –Will Nightingale - Let's Connect

5. To confirm the Non-Confidential Minutes of the Meeting held on 12th October 2011

6. To confirm the Non-Confidential Minutes of the Human Resources Committee held on 12th October 2011.
7. **To determine which items if any from Part I of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-**
“That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”
8. Chairman’s Announcements
9. Report of the Clerk including action taken from previous meetings.

Actions

- (a) Grounds Maintenance Quotations – 3 quotes now received, item placed on Agenda for discussion.
- (b) Hanging Basket Quotations – clerk wrote to Richards Nurseries requesting a quote for 2012-2013 – still outstanding.
- (c) Football teams – Holmewood A & B – contact made with Holmewood A and on-going meetings are taking place.
- (d) Donation – Miss M Hardy, a cheque was sent to the Funeral Directors to pass on to the family.
- (e) Living Hope – S137 grant request – a cheque for £500 will be signed and issued at a November’s meeting.
- (f) Careers Sitting Service – Sarah Terry will be attending the meeting on the 10th November to give a short presentation.
- (g) Finding and Bidding for Funding – A finance meeting has taken place – Wednesday 2nd November to discuss all matters relating to finance.
- (h) Dalc – Neighbourhood Planning Training Sessions – All councillors are booked on the course and details have already been circulated.
- (i) Grit Bin Request, Hunloke Road – A letter was sent to the parishioner concerned highlighting the Councils reasons for their decision.
- (j) Bus Shelter Repair – St Albans – Works now complete.
- (k) NEDDC – Cableway Searston Avenue – Order placed with NEDDC
- (l) Bowling Green – The works are now complete and further consideration is needed by the Parish.
- (m) DCC Grit Bin ownership information – no action required.

Items for Discussion

- (a) Grounds Maintenance Quotations
- (b) CCTV – Searston Avenue
- (c) Searston Avenue Clean up
- (d) Bowling Green – Fencing options
- (e) Shop fronts – planters, bins and seats
- (e) Remembrance Day Refreshments
- (f) Section 137 Grant – G & E Wallage – Christmas Event
- (g) Section 137 Grant – Health Happy Life
- (h) Section 137 Grant – The Three Treasurers Tai Chi Group
- (i) Requests from Councillors for website inclusion
- (j) Parish Christmas Tree

Items for Information

- (a) NEDDC – cancellation of the Parish Council Liaison Meeting 30.11.11

10. **Dalc**
Circulars - 49/2011, 50/2011, 51/2011, 52/2011, 53/2011 & 54/2011
(Already circulated)
11. Accounts
 - (a) Report from RFO (already circulated)
 - (b) Precept 12/13
 - (c) Payroll
12. Planning (schedule to be circulated at the meeting of any planning decisions)
11/00804/OL – Outline Planning application – Allotments, Masfield Avenue.

PART II – CONFIDENTIAL INFORMATION

13. To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.